

URBANDALE SILVER CORD PROGRAM

Hours Verification

Student: Please fill out this form and ask a representative of the organization for which you are volunteering to verify your hours. If we can't read it, we can't credit your hours! Completed forms can be dropped off in the UHS Main Office, at the UCAN office in the Lions' Park Shelter or scanned and emailed to admin@urbandalenetwork.org. Please use a separate form for each organization you volunteer for. Multiple days of work for the same organization can be put on one form, if you choose.

Student Name: _____ Graduation year _____

Student email: _____

Name of Group/Organization/Event for which you volunteered:

To be filled out by the event coordinator or volunteer supervisor:

Date <i>Example:</i> 5/15/16	Time of Service <i>Example:</i> 4:00-5:45 pm	Hours (rounded to nearest 15 minutes) <i>Example:</i> 1.75 hours	Description of your work <i>Examples:</i> Sorted canned goods, or shelved books, or math tutoring
Total Hours Worked:			



Name of supervisor: _____

Email: _____

Phone: _____

Signature of supervisor: _____

If you have not registered to participate in the Silver Cord program, please submit your name, graduation year, and contact information to admin@urbandalenetwork.org.

If this volunteer opportunity is not on the Urbandale Silver Cord pre-approved list, the hours may or may not apply toward your Silver Cord requirements. If you want to ensure the hours will apply, please e-mail admin@urbandalenetwork.org before working the hours.

Email or call UCAN at 278-3936 with questions - we're here to help!