URBANDALE SILVER CORD PROGRAM

Hours Verification

Student: Please fill out this form and ask a representative of the organization for which you are volunteering to verify your hours. ***If we can't read it, we can't credit your hours!*** *Completed forms can be dropped off in the UHS Main Office, at the UCAN office in the Lions' Park Shelter or scanned and emailed to* silvercord@urbandalenetwork.org. *Please use a separate form for each organization you volunteer for. Multiple days of work for the same organization can be put on one form, if you choose.*

Student Name: _____ Graduation year _____

Student email: _____

Name of Group/Organization/Event for which you volunteered:

_____

Date *Example:* 5/15/16	**Time of Service** *Example:* 4:00-5:45 pm	**Hours** (rounded to nearest 15 minutes) *Example:* 1.75 hours	**Description of your work** *Examples:* Sorted canned goods, *or* shelved books, *or* math tutoring
	Total Hours Worked:		

To be filled out by the event coordinator or volunteer supervisor:

Name of supervisor: _____

Email: _____

Phone: _____

Signature of supervisor: _____

If this volunteer opportunity is not on the Urbandale Silver Cord pre-approved list, the hours may or may not apply toward your Silver Cord requirements. If you want to ensure the hours will apply, please e-mail silvercord@urbandalenetwork.org *before* working the hours.

Email or call UCAN at 278-3936 with questions – we're here to help!

UCAN! Urbandale Community Action Network